



General Welfare Requirement: Safeguarding and Promoting Children's Welfare

The provider must take necessary steps to safeguard and promote the welfare of children

Safeguarding Children Supervision of Visitors

At Cherry Blossom Nursery and Preschool we aim to protect the children in our care at all times. This includes making sure any visitors to the nursery are properly identified and supervised.

Procedures

All Visitors must sign the visitors book on arrival and departure. Where applicable visitors identify should be checked. E.g, Ofsted inspectors or colleagues attending in a professional capacity such as a speech and language therapist. Visitors are informed of any relevant policies including the fire evacuation procedure and safeguarding policies such as mobiles phones, smart watches, camera and other recording devices policy.

Security

- Staff must check the identity of any visitors they do not recognise before allowed them into the main nursery. Visitors to the nursery must be recorded in the visitors book and accompanied by a member of staff at all times while in the building.
- All external doors must be kept locked/secure at all times and external gates closed. All internal doors and gates must be kept closed to ensure children are not able to wander.
- Parents/Visitors and students and volunteers are reminded not to hold doors open and allow entry any person, whether they know this person or not. Staff within the nursery should be the only people allowing external visitors and parents entry to the nursery.
- Apprentices and new staff are required to be employed for 3 months before answering the door to ensure they are familiar with the parent/carers that attend. This ensures that all staff who answer

the door are familiar with who they are allowing entry to the nursery without the need of checking their identity.

- The nursery will under no circumstances tolerate any form of harassment from third parties, including visitors, towards others, including children, staff and parents. The police may be called in these circumstances.

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